

# **SANDGATE HERITAGE TRUST LIMITED.**

51, SANDGATE HIGH STREET, SANDGATE, FOLKESTONE. KENT CT20 3AH  
Company Number 1645228 U.K. Charity Number 287281 REGISTERED OFFICE, Town Hall Chambers, 148 High Street, Herne Bay, Kent CT6 5NW  
Please reply to:- Zoe Varian The Hermitage, 6 Castle Road, Sandgate, Folkestone, Kent CT20 3AG  
Telephone 01303 248114 email: zoesvarian@aol.com

## **Minutes of AGM held on 30<sup>th</sup> May 2015 at 10.55am in the Reading Room at the Old Fire Station**

Present: Chair Mrs Z S Varian, Miss M Stopford, Mr J Cutmore and Mr James Sayers

Apologies: Mrs H. Tolputt, Mr Ken Gorrie

Approval of Minutes of AGM held on 26<sup>th</sup> July 2014. The minutes had previously been circulated and they were proposed by Mrs M Stopford and seconded by Mr John Cutmore and unanimously accepted.

Matters arising: Mrs H Tolputt has resigned with effect from today. Mrs Tolputt was thanked for her hard work and sterling efforts on behalf of the Sandgate Heritage Trust Ltd and Mrs Varian was asked to send a letter of appreciation on behalf of the board.

Approval of accounts for the year ending 31<sup>st</sup> March 2015: Proposed by Mr James Sayers and seconded by Miss Margaret Stopford and unanimously accepted.

Approval of the continuing use of the accounting and company secretarial services of Philip Gambrill and Company: Proposed by Mr John Cutmore and seconded by Mr James Sayers and unanimously accepted. Mrs Varian explained that our income was below the level requiring audited accounts.

### Any other business

Mr James Sayers advised that we should keep the last six years of accounts and relevant documentation.

Meeting closed 10.57am.